FMMI in the NEWS
Financial Management Modernization Initiative

Issue #12 - January 2010

Transforming Financials at the People's Department

A Word from the FMMI Business Intelligence Lead – Tiffany Wimberly

FMMI Business Intelligence (BI) is a robust data warehouse platform that is used to fulfill the tactical and strategic reporting needs of FMMI users. This platform enables users to make decisions with data from FMMI and non-FMMI source systems (ABCO, CAPS, and PACS). The timeline below shows both upcoming FMMI Core Financial and BI deployments.

BI will first be deployed in February to current FMMI users in the Departmental Management and Staff Offices (DMSO), the Office of the Inspector General (OIG), Foreign Agricultural Service (FAS), Food Safety and Inspection Services (FSIS) and the Research, Education, and Economics agencies (REE).
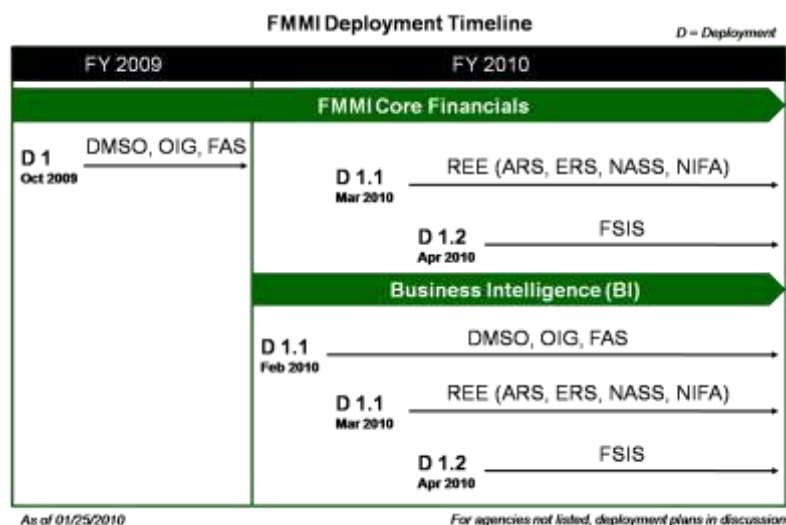
The FMMI BI team has been working since June to understand the reporting needs of FMMI's user community. During weekly meetings the FMMI BI Team shares information, discusses action items, and tracks the status of key implementation activities. One key activity Agencies and Staff Offices completed was user role mapping. Users were mapped to FMMI BI Reporting roles and aligned to the appropriate FMMI BI training courses which were completed in January. Another key activity which took place In December was User Testing with representatives from DMSO, OIG, FAS, FSIS and REE.

User Test gives selected users from the stakeholder community an opportunity to test the system to confirm it meets functional and business reporting requirements identified for FMMI BI. There was great interest in BI's reporting functionality and one question shared amongst the testers was related to what reports would be available. The current list of reports which will be available in FMMI BI is on the FMMI website (http://info.fmmi.usda.gov), Reference Documents Section.

Although this list or reports is not final and discussions are ongoing, it does contain reports for Accounts Receivable (AR), Funds Management (FM), General Ledger (GL), Project systems (PS) Procurement (PUR), Payroll, Accounts Payable (AP), and Cost Management (CM). Users will also have the ability to custom build their own reports via Ad Hoc analysis.

The FMMI Deployment Timeline to the right reflects the staggered approach to deploy first FMMI Core Financials and then FMMI BI Reporting across the department, one group at a time.

We are very excited for the the first BI Reporting deployment and those that will follow!

FMMI Deployment Timeline (D = Deployment)

	FY 2009	FY 2010
FMMI Core Financials		
D 1 Oct 2009	DMSO, OIG, FAS	
D 1.1 Mar 2010		REE (ARS, ERS, NASS, NIFA)
D 1.2 Apr 2010		FSIS
Business Intelligence (BI)		
D 1.1 Feb 2010		DMSO, OIG, FAS
D 1.1 Mar 2010		REE (ARS, ERS, NASS, NIFA)
D 1.2 Apr 2010		FSIS

As of 01/25/2010   For agencies not listed, deployment plans in discussion

Business Intelligence User Testing

BI User Testing Sessions took place in December and January as an opportunity for various agency points of contact to attend structured sessions to get a better understanding of the processes performed and the reports created under BI. User Testing is an opportunity for users to see what the system looks like, what current capabilities are (or will be) and give input on further development. Sessions were held at 815 Connecticut Avenue, Washington D.C.

During the weeks BI User Test sessions took place, participants from the agencies involved in Deployment 1 and agencies scheduled for the first BI Deployment were given the opportunity to test various BI reports. There are approximately 15 BI reports being tested for functionality, data integrity and agency-based security identified for FMMI BI. To ensure maximum transparency and accessibility, BI system test and quality assurance (QA) test teams were also present to support during these activities.

User Testing is an opportunity for users to see what the system looks like, what current capabilities are (or will be) and give input on further development.

User Testing was a busy time for all agencies involved but it was a successful and important initiative as we come closer to the first BI deployment in February.

FMMI User Roles and Training Discussions

The main way for users to learn of new FMMI role(s), and the corresponding training they should take, is through discussions taking place between Agency Leadership and their FMMI users. FMMI User Roles and Training Discussions first started prior to Deployment 1 to give users an opportunity to raise any concerns or questions they may have had about the FMMI implementation with their Agency/Staff Office Implementation teams.

When possible these discussions should occur in small groups, with users aligned to the same roles attending either in person, or over the phone. Part of the discussion includes use of the *FMMI User Roles and Training* document, located on the FMMI website (http://info.fmmi.usda.gov/Policy/Reference.html). The *FMMI User Roles and Training* document contains process area descriptions, FMMI role descriptions, activities performed by each role, integration with other FMMI roles, and the FMMI training curriculum for each role. As part of those discussions, users should receive one page descriptions for each FMMI role(s) they have been mapped to.

Discussions continue as users learn about their Business Intelligence (BI) roles, as preparation for the BI training place in January. At a high-level the table below outlines the BI roles and the required training.

Role Names	Role Description
BI Reporter	The reports accessible by this role are performed by a select group of users at the Department or Agency level. This role will have access to view and execute non-payroll BI reports. The BI Reporter role will be broken down by functional area.
BI Payroll Reporter	The reports accessible by this role are performed by a select group of users at the Department or Agency level. This role will have access to view and execute BI payroll reports.
BI Power User	The BI Power User has the capability to execute and use Online Analytical Processing (OLAP) tools to create ad-hoc non-payroll reports. The BI Power User role will not be broken down by functional area like the BI Reporter as the Power User will need immediate access to all functional areas.
BI Payroll Power User	The BI Payroll Power User has the capability to execute and use Online Analytical Processing (OLAP) tools to create ad-hoc payroll reports.

See next page for BI Training related to the above roles.

FMMI Business Intelligence Instructor-Led Training

FMMI Business Intelligence (BI) instructor-led training was conducted between January 4 and 29, for users who have been mapped to BI roles. Training was conducted in the Washington, DC metro area, New Orleans, Fort Collins, and Kansas City, as well as virtually by WebEx for BI users who do not work at those locations.

For Deployment 1.1, there are two course offerings; one is a combination of shorter FMMI BI courses:
1. **FMMI Business Intelligence Reporting (FMMI BIR)** - provides an overview of how the BI application will be used and guides users through the various reporting functions available in the FMMI system. This offering encapsulates the following, although not all users will need to stay through all parts:
   o FMMI 302 - FMMI BI Navigation - includes the core functions of the reporting system and guides users how to navigate FMMI to generate reports.
   o FMMI 403 - FMMI BI Non-Payroll Reporting - explains the purpose of key BI non-payroll reports for each process area and the associated roles and responsibilities.
   o FMMI 404 - FMMI BI Payroll Reporting - explains the purpose of key BI payroll reports for each process area and the associated roles and responsibilities.
2. **FMMI 405 BI Ad-Hoc Queries** - guide users through the various reporting functions available in the FMMI system. The course outlines how to modify, create, save, and delete ad hoc queries.

The FMMI team delivered over 100 offerings of the two BI courses in the month of January. Over 1,000 users were targeted to take training during this time period and had been actively registering for their training in AgLearn since December 9, 2009.

FMMI Deployment 1 Accomplishments

Deployment of a new system is always challenging and exciting. There are always teams of individuals working arduously to address issues and problems and offer mitigations or solutions. While pressing issues often take priority during calls and meetings, it is noteworthy to acknowledge the level of effort put forth thus far and the accomplishments to this point. Below are highlights from Deployment 1:

- FMMI successfully deployed to Departmental Management and Staff Offices (DMSO), the Office of the Inspector General (OIG), and Foreign Agricultural Service (FAS) in October, 2009

- Deployed and operationalized the following interfaces: GovTrip, GOAL/SPS, Lockbox, WebTA, IAS, SmartPay2, TELE/UTVN, CCR, NEMP, MINC, FSDW, Payroll (PACS, CAPS, ABCO),and CPAIS Real Property

- Executed 1442 FMMI System Test scripts, which included 18 corporate interfaces covering all D1 Agencies

- Converted more than 7,500 obligations; 1300 travel authorizations; 400 travel vouchers; 20,000 accruals from FFIS to FMMI

- Developed 950,000+ Shorthand Codes

- Delivered training to over 1700 users (27 courses build and delivered via 500+ offerings)

- Provided 300+ Online Help Procedures to the user community

- Processes 20,483 vendor payments; total dollars paid $107,527,961

- Processed 2978 GovTrip invoices; total dollars paid $3,629,926

- Logged 349 Remedy Tickets (as of 01/08/10 54% Closed, 19% Pending Closure, 26% Open)

Of course there is still significant work to be done for Deployment 1, both by the FMMI Team and Agencies/Staff Offices, but it is important to take a moment to recognize the time and effort which has made the above accomplishments possible.

Key Messages for Your Agency/Staff Office

As leadership, or the FMMI Point of Contact (POC) for your Agency/Staff Office, we rely on you to take back key messages to the rest of your organization about FMMI. Key points to relay to your organizations:

- FMMI Business Intelligence (BI) is a robust data warehouse platform that is used to fulfill the tactical and strategic reporting needs of FMMI users. The FMMI BI team has been working since June to understand the reporting needs of FMMI's user community. BI Reporting will go-live February 2010 for current Deployment Agencies and Staff Offices.

- A BI User Testing was an opportunity for various agency points of contact to attend structured sessions to get a better understanding of the processes performed and the reports created under BI. User Testing is an opportunity for users to see what the system looks like, what current capabilities are (or will be) and give input on further development.

- The main way for users to learn of new FMMI Role(s), and the corresponding training they should take, is through discussions taking place between supervisors and their FMMI users. FMMI User Roles and Training Discussions should occur in small groups, with users aligned to the same roles attending either in person, or over the phone. Part of the discussion includes use of the *FMMI User Roles and Training* document, found on the FMMI website (http://info.fmmi.usda.gov/Policy/Reference.html). From this document, users should receive one page descriptions for each FMMI role(s) they have been mapped to.

- FMMI Business Intelligence (BI) instructor-led training was conducted between January 4 and 29, for users who had been mapped to BI roles. The FMMI team is delivered over 100 offerings of the BI courses in the month of January.

- Deployment of a new system is always challenging and exciting. There are always teams of individuals working arduously to address issues and problems and offer mitigations or solutions. While pressing issues often take priority during calls and meetings, it is important to take a moment to recognize the time and effort which has made so many accomplishments possible.

FMMI in the News Objective

FMMI in the News serves as a central source of information to Agency and Staff Office leadership and POCs on all things related to the Financial Management Modernization Initiative (FMMI).

To ensure *FMMI in the News* is relevant to you and your Agency or Staff Office, please let us know what topics you would like to hear by sending feedback, comments, and suggestions to the FMMI mailbox at fmmi@usda.gov or give immediate feedback and tell us how we are doing.

Your opinion matters. Please take a moment to rate this newsletter:
Excellent Value | Good Value | Fair Value | No Value

FMMI Calendar

Business Intelligence (BI) User Testing	**January 2010**
Deployment 2 Kick-Off	**January 2010**
BI Go-Live (DMSO, OIG, FAS)	**February 2010**

Questions or Comments?

If you have questions about the FMMI project or information in this newsletter, please send an email to fmmi@usda.gov and include a clear subject line to indicate what your question or concern is about.

For information, reference documents and frequently asked questions, visit the FMMI website: http://info.fmmi.usda.gov.